

PERSONAL DATA PROCESSING INFORMATION CLAUSE

The Centre for Polish-Russian Dialogue and Understanding (Centrum Polsko-Rosyjskiego Dialogu i Porozumienia) with its registered office in Warsaw, at ul. Jasna 14/16A, 00-041 Warsaw, Poland, acting pursuant to Article 13 para. (1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 201, 31.7.2016, p. 1), hereinafter referred to as 'GDPR', and Articles 3–5 of the Polish Act of 10 May 2018 on the Protection of Personal Data (Polish Official Journal No. 1000), in connection with the conclusion of a civil law contract with a natural person or with natural persons, or a contract with a legal person where personal data have been provided, hereby provides the following information:

1. The controller of your personal data is the Centre for Polish-Russian Dialogue and Understanding, ul. Jasna 14/16A, 00-041 Warsaw, Poland, tel.: (+48 22) 295 00 30, fax: (+48 22) 295 00 31, e-mail: cprdip@cprdip.pl, www.cprdip.pl.

2. The *Data Protection Officer at the Centre for Polish-Russian Dialogue and Understanding is Mr. Maciej Łuczak*, tel.: +48 502 348 833, e-mail: iod@cprdip.pl.

3. Your personal data will be processed for the following purposes:

- 1) participation in the recruitment process to the „Club of Warsaw – Polish-Russian Young Leaders Meeting Point” since data processing is necessary for the Centre for Polish-Russian Dialogue and Understanding to fulfil those obligations (Article 6(1)(a) of the GDPR);
- 2) implementation of legal obligations imposed on the Centre for Polish-Russian Dialogue and Understanding on the basis of the provisions of law generally applicable on the territory of the Republic of Poland since data processing is necessary for the Centre for Polish-Russian Dialogue and Understanding to fulfil those obligations (Article 6(1)(c) of the GDPR);
- 3) establishing, pursuing or defence against claims in connection with the Contract or in connection with the processing of your personal data since data processing is necessary to pursue the legitimate interests of the Centre for Polish-Russian Dialogue and Understanding (Article 6(1)(f) of the GDPR).

4. The recipients of your personal data may be entities which, pursuant to the provisions of law generally applicable on the territory of the Republic of Poland, have the right to request access to such data, entities providing postal services, payment services, ICT services as well as legal services and debt collection services to the Centre for Polish-Russian Dialogue and Understanding.

5. Your personal data will be stored:

- 1) in the case referred to in para. 3 item 1, until the expiry or termination of the Contract;
- 2) in the case referred to in para. 3 item 2, until the Centre for Polish-Russian Dialogue and Understanding has fulfilled its legal obligations;
- 3) in the case referred to in para. 3 item 3, until the statute of limitations expires for claims under the Contract or for claims related to the processing of your personal data.

6. You have the following rights:

- 1) the right to require the data controller to provide access, rectify, erase or restrict the processing of your personal data and the right to object to the processing, as well as the right to transfer your data;
- 2) the right to lodge a complaint with a supervisory authority within the meaning of the GDPR, i.e. the President of the Office for the Protection of Personal Data in Poland (UODO);
- 3) the right to contact the Data Protection Officer *at the* Centre for Polish-Russian Dialogue and Understanding in all matters related to the processing of your personal data.

7. The provision of your personal data is voluntary but necessary for participating in the „Club of Warsaw – Polish-Russian Young Leaders Meeting Point”.